Guide to the Upward Bound Collection

Linfield College Archives

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Linfield Upward Bound Program

Creator: Linfield Upward Bound Program
Title: Upward Bound Collection
Dates: 1970-2012
Quantity: 15 linear feet

Summary: Documents and photos detailing the Upward Bound TRIO program at Linfield College.

Repository
Jereld R. Nicholson Library
Linfield College
900 SE Baker Street
McMinnville, OR 97128
Reference Number: 503-883-2734
Reference Email: archives@linfield.edu

Language: English

Historical Note
One of several federal TRIO programs, the Linfield Upward Bound program commenced in 1970 and ran until 2012. This and other programs like it were designed to help low-income, minority and first-generation students overcome class, social and cultural barriers to higher education. Operating through seven school districts, Linfield Upward Bound was the second-oldest such project in Oregon.

Upward Bound served the community by providing year-round tutoring, counseling, career exploration, financial aid application assistance, a six-week summer college preparatory residence and many other aids. In its last decade or so, the institution became more focused on providing assistance to high-risk Hispanic students in need of English Language Learning programs.

Content Description
Amongst the memorabilia and ephemera of the Linfield Upward Bound Collection, there are significant numbers of candid photos and slides documenting the 42-year history of the grant-run program at the Linfield campus. Because this program was federally run and supported, there are numerous grant application materials and fact-
books pertaining to intricacies of federal TRIO program policies. This collection also contains examples of student work, articles documenting Upward Bound successes and scrapbooks compiled during the Upward Bound program’s presence at the Linfield campus.

**Restrictions on Access**

Access is by appointment only. Please contact the archivist to make an appointment.

**Preferred Citation**


**Provenance**

Greg Mitchell/Linfield College donated the Linfield Upward Bound Collection to the Linfield College Archives on November, 2013.

**Location of Originals**

Jereld R. Nicholson Library, Linfield College

**Related Material**

Upward Bound records, University of Oregon Libraries, Special Collections and University Archives

Seattle Human Services Department Upward Bound Records, Seattle Municipal Archives

**Processing Information**

Processed by archives technician Anna Vanderschaegen, with the assistance of archivist Rachael Cristine Woody.

**Arrangement**

The collection is arranged into three series:

Series 1: Students of Upward Bound,
Series 2: Scrapbooks, photos, film negatives, and slides
Series 3: Grants, budgets, audits, and factbooks

**Series 1: Students of Upward Bound**

This series covers materials pertaining to the students served by Upward Bound from 1970-2012, including statistics, handbooks, student writing, and other creative endeavors, such as newsletters like *Upward Bound Nooz*, created to commemorate events in 1999.
Box 1
Folder 2: Lesson Plans, Summer 2005
Folder 3: Upward Bound Summer Schedule
Folder 4: Upward Bound Student Handbook, 1984-2012
Folder 5: Graduation Programs

Box 2
Folder 1: Student Writing Samples
Folder 2: Upward Bound Summer Session “Yearbooks”, 1973-1974
Folder 3: Upward Bound Student Testimonial, 1997-1998
Folder 4: TRIO Letters, 2011-2012
Folder 6: Madeline Jepson Thank You Letters, 1992
Folder 7: “Upward Bound Nooz” Student Newsletter, February 1999

Series 2: Scrapbooks, photos, film negatives, and slides
Articles and papers regarding Upward Bound are contained in this series. Candid photos from summer enrichment stays at Linfield College campus make up the bulk of the memorabilia.

Box 3
Binder: Upward Bound Articles, 1998-2006

Box 4
Folder 1: Upward Bound Articles and Announcements, 1987-2012
Folder 2: Photos, 2000
Folder 3: Upward Bound Post-Program Portraits and Headshots
Folder 4: Upward Bound Scrapbooked Headshots and Individuals Photos

Box 5
Autograph Book and Photo Album, 1982

Box 6
Scrapbooks and Photo Albums, 1975-1976, Unknown Years

Box 7
Folder 1: Large Size Group Photos, Miscellaneous
Folder 2: Upward Bound Black and White Photos, Miscellaneous, Circa 1970
Folder 3: Upward Bound Photos, Late 1970s
Folder 4: Upward Bound Photos, Circa 1980 (1 of 2)
Folder 5: Upward Bound Photos, Circa 1980 (2 of 2)
Folder 6: Upward Bound Photos, Late 1980s (1 of 2)
Folder 7: Upward Bound Photos, Late 1980s (2 of 2)
Folder 8: Upward Bound Train Trip, 1989
Folder 9: Upward Bound Photos, Circa 1989-1990s (1 of 2)
Folder 10: Upward Bound Photos, Circa 1989-1990s (2 of 2)
Folder 11: Upward Bound Photos, Circa 1990
Folder 12: Upward Bound Photos, Miscellaneous, 1990-2000
Folder 13: Upward Bound Photos, 2000-2012

Box 8
Assorted Size Miscellaneous Candid Photos

Box 9
4x6 Photos, Unknown Years

Box 10
4x6 photos, Unknown Years

Box 11
Summer 1997

Box 12
Slides, Upward Bound Summer Session: Students, Circa 1995

Box 13
Slides, Unknown Year

Box 14
Slides, Unknown Years

Box 15
Binder 1: Slides, Unknown Years

Box 16
Slides, Unknown Years

Box 17
Slides, Unknown Years,

Box 18
Framed Photos and Memorabilia

Series 3: Grants, budgets, audits, and factbooks

The items in this series pertain to the grant application cycle and process to gain funding as well as reports and contracts, such as USDA’s Summer Food Program contract needed to continue the summer program based at Linfield College. The Upward Bound program,
being a TRIO program, was required to submit reports and applications to continue services year-to-year.

Box 19
Folder 1: Grant Award Notification, 1974
Folder 2: Grant Award Notification, 1976
Folder 3: Grant Award Notification, 1983
Folder 4: Grant Award Notification, 1983-1988
Folder 5: Grant Award Notification, 1990
Folder 6: Grant Award Notification, 1991
Folder 7: Grant Award Notification, 1992
Folder 8: Grant Award Notification, 1993
Folder 9: Grant Award Notification, 1995-1996
Folder 10: Grant Award Notification, 2004
Folder 11: Grant Award Notification, 2008
Folder 12: Grant Application, 1978
Folder 13: Grant Application, 1981
Folder 14: Grant Application and Routing Procedure, 1982
Folder 15: Grant Application 1992
Folder 16: Grant Application, 1993
Folder 17: Grant Application 2005

Box 20
Folder 3: Upward Bound Grant Extension Request, 1977
Folder 4: Upward Bound Grant Year, 1990
Folder 5: Upward Bound Grant Year, 1990-1991
Folder 6: Upward Bound Grant Year, 1991-1992
Folder 7: Upward Bound Grant Year, 1993
Folder 8: Upward Bound Grant Year, 1995-1996
Folder 9: Upward Bound Project Accomplishments
Folder 11: Upward Bound Contracts and Salaries
Folder 12: Youth Job Search Application, March 20, 1983
Folder 13: Upward Bound Summer Employment, March 1985

Box 21
Folder 1: Annual Performance Report Template
Folder 2: Instructions to Complete Annual Performance Report, 2000-2001
Folder 3: Correspondence Regarding Performance Report, 1996
Folder 4: Grant Annual Report, 1986
Folder 5: Grant Annual Report, 1989
Folder 6: Grant Annual Report, 1993
Folder 7: APR Submitted Report, 2009-2012
Folder 9: Interim Report, Internal Copy, 1992
Folder 10: Grant Cycle Documents, 1975-1985
Folder 11: Audits, 1974-1983

Box 22
Folder 1: Budget Review 1985-1986
Folder 3: Constructive Program Review, 1985
Folder 5: Madeline Jepson Letters and Information (UB Program Director)
Folder 6: Upward Bound Summer Food Program, U.S Department of Agriculture (USDA), May 1, 1986
Folder 7: Summer Food Service Agreement, USDA, 1981
Folder 8: Miscellaneous Memos

Box 23
Item 1: “Application for Grants Under the Upward Bound (UB) and the Upward Bound Math and Science (UBMS) Programs”, U.S Department of Education, 1998

Box 24