

6-9-2016

# Guide to the Upward Bound Collection

Linfield College Archives

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# Linfield College

## **Linfield Upward Bound Program Guide to the Upward Bound Collection 1970-2012**

**Creator:** Linfield Upward Bound Program  
**Title:** Upward Bound Collection  
**Dates:** 1970-2012  
**Quantity:** 15 linear feet

**Summary:** Documents and photos detailing the Upward Bound TRIO program at Linfield College.

### **Repository**

Jereld R. Nicholson Library  
Linfield College  
900 SE Baker Street  
McMinnville, OR 97128  
Reference Number: 503-883-2734  
Reference Email: [archives@linfield.edu](mailto:archives@linfield.edu)

**Language:** English

### **Historical Note**

One of several federal TRIO programs, the Linfield Upward Bound program commenced in 1970 and ran until 2012. This and other programs like it were designed to help low-income, minority and first-generation students overcome class, social and cultural barriers to higher education. Operating through seven school districts, Linfield Upward Bound was the second-oldest such project in Oregon.

Upward Bound served the community by providing year-round tutoring, counseling, career exploration, financial aid application assistance, a six-week summer college preparatory residence and many other aids. In its last decade or so, the institution became more focused on providing assistance to high-risk Hispanic students in need of English Language Learning programs.

### **Content Description**

Amongst the memorabilia and ephemera of the Linfield Upward Bound Collection, there are significant numbers of candid photos and slides documenting the 42-year history of the grant-run program at the Linfield campus. Because this program was federally run and supported, there are numerous grant application materials and fact-

books pertaining to intricacies of federal TRIO program policies. This collection also contains examples of student work, articles documenting Upward Bound successes and scrapbooks compiled during the Upward Bound program's presence at the Linfield campus.

### **Restrictions on Access**

Access is by appointment only. Please contact the archivist to make an appointment.

### **Preferred Citation**

Linfield Upward Bound Collection. Jereld R. Nicholson Library. Linfield College, McMinnville, Oregon. Gift of Greg Mitchell/Linfield College, November 2013.

### **Provenance**

Greg Mitchell/Linfield College donated the Linfield Upward Bound Collection to the Linfield College Archives on November, 2013.

### **Location of Originals**

Jereld R. Nicholson Library, Linfield College

### **Related Material**

Upward Bound records, University of Oregon Libraries, Special Collections and University Archives

Seattle Human Services Department Upward Bound Records, Seattle Municipal Archives

### **Processing Information**

Processed by archives technician Anna Vanderschaegen, with the assistance of archivist Rachael Cristine Woody.

### **Arrangement**

The collection is arranged into three series:

Series 1: Students of Upward Bound,

Series 2: Scrapbooks, photos, film negatives, and slides

Series 3: Grants, budgets, audits, and factbooks

### **Series 1: Students of Upward Bound**

This series covers materials pertaining to the students served by Upward Bound from 1970-2012, including statistics, handbooks, student writing, and other creative endeavors, such as newsletters like *Upward Bound Nooz*, created to commemorate events in 1999.

**Box 1**

**Folder 1:** Upward Bound Student Statistics, 1977-2012

**Folder 2:** Lesson Plans, Summer 2005

**Folder 3:** Upward Bound Summer Schedule

**Folder 4:** Upward Bound Student Handbook, 1984-2012

**Folder 5:** Graduation Programs

**Folder 6:** Upward Bound Reunion List, 1988-1994

**Box 2**

**Folder 1:** Student Writing Samples

**Folder 2:** Upward Bound Summer Session "Yearbooks", 1973-1974

**Folder 3:** Upward Bound Student Testimonial, 1997-1998

**Folder 4:** TRIO Letters, 2011-2012

**Folder 5:** Upward Bound "Yearbooks" and Newsletters, 1990, 1992-1994

**Folder 6:** Madeline Jepson Thank You Letters, 1992

**Folder 7:** "Upward Bound Nooz" Student Newsletter, February 1999

**Folder 8:** Student Literary Magazine, 1975, 1980-1982, 1991, 1998-1999, 2005

**Series 2: Scrapbooks, photos, film negatives, and slides**

Articles and papers regarding Upward Bound are contained in this series. Candid photos from summer enrichment stays at Linfield College campus make up the bulk of the memorabilia.

**Box 3**

**Binder:** Upward Bound Articles, 1998-2006

**Box 4**

**Folder 1:** Upward Bound Articles and Announcements, 1987-2012

**Folder 2:** Photos, 2000

**Folder 3:** Upward Bound Post-Program Portraits and Headshots

**Folder 4:** Upward Bound Scrapbooked Headshots and Individuals Photos

**Box 5**

Autograph Book and Photo Album, 1982

**Box 6**

Scrapbooks and Photo Albums, 1975-1976, Unknown Years

**Box 7**

**Folder 1:** Large Size Group Photos, Miscellaneous

**Folder 2:** Upward Bound Black and White Photos, Miscellaneous, Circa 1970

**Folder 3:** Upward Bound Photos, Late 1970s

**Folder 4:** Upward Bound Photos, Circa 1980 (1 of 2)

**Folder 5:** Upward Bound Photos, Circa 1980 (2 of 2)

**Folder 6:** Upward Bound Photos, Late 1980s (1 of 2)

**Folder 7:** Upward Bound Photos, Late 1980s (2 of 2)  
**Folder 8:** Upward Bound Train Trip, 1989  
**Folder 9:** Upward Bound Photos, Circa 1989-1990s (1 of 2)  
**Folder 10:** Upward Bound Photos, Circa 1989-1990s (2 of 2)  
**Folder 11:** Upward Bound Photos, Circa 1990  
**Folder 12:** Upward Bound Photos, Miscellaneous, 1990-2000  
**Folder 13:** Upward Bound Photos, 2000-2012

**Box 8**  
Assorted Size Miscellaneous Candid Photos

**Box 9**  
4x6 Photos, Unknown Years

**Box 10**  
4x6 photos, Unknown Years

**Box 11**  
Summer 1997

**Box 12**  
Slides, Upward Bound Summer Session: Students, Circa 1995

**Box 13**  
Slides, Unknown Year

**Box 14**  
Slides, Unknown Years

**Box 15**  
**Binder 1:** Slides, Unknown Years

**Box 16**  
Slides, Unknown Years

**Box 17**  
Slides, Unknown Years,

**Box 18**  
Framed Photos and Memorabilia

**Series 3: Grants, budgets, audits, and factbooks**

The items in this series pertain to the grant application cycle and process to gain funding as well as reports and contracts, such as USDA's *Summer Food Program* contract needed to continue the summer program based at Linfield College. The Upward Bound program,

being a TRIO program, was required to submit reports and applications to continue services year-to-year.

**Box 19**

- Folder 1:** Grant Award Notification, 1974
- Folder 2:** Grant Award Notification, 1976
- Folder 3:** Grant Award Notification, 1983
- Folder 4:** Grant Award Notification, 1983-1988
- Folder 5:** Grant Award Notification, 1990
- Folder 6:** Grant Award Notification, 1991
- Folder 7:** Grant Award Notification, 1992
- Folder 8:** Grant Award Notification, 1993
- Folder 9:** Grant Award Notification, 1995-1996
- Folder 10:** Grant Award Notification, 2004
- Folder 11:** Grant Award Notification, 2008
- Folder 12:** Grant Application, 1978
- Folder 13:** Grant Application, 1981
- Folder 14:** Grant Application and Routing Procedure, 1982
- Folder 15:** Grant Application 1992
- Folder 16:** Grant Application, 1993
- Folder 17:** Grant Application 2005

**Box 20**

- Folder 1:** Redesigned Discretionary Grants, U.S. Department of Education, 1996
- Folder 2:** Letter to Grants Specialist, 1990-1991
- Folder 3:** Upward Bound Grant Extension Request, 1977
- Folder 4:** Upward Bound Grant Year, 1990
- Folder 5:** Upward Bound Grant Year, 1990-1991
- Folder 6:** Upward Bound Grant Year, 1991-1992
- Folder 7:** Upward Bound Grant Year, 1993
- Folder 8:** Upward Bound Grant Year, 1995-1996
- Folder 9:** Upward Bound Project Accomplishments
- Folder 10:** Oregon TRIO Fact Books, 2006, 2007
- Folder 11:** Upward Bound Contracts and Salaries
- Folder 12:** Youth Job Search Application, March 20, 1983
- Folder 13:** Upward Bound Summer Employment, March 1985

**Box 21**

- Folder 1:** Annual Performance Report Template
- Folder 2:** Instructions to Complete Annual Performance Report, 2000-2001
- Folder 3:** Correspondence Regarding Performance Report, 1996
- Folder 4:** Grant Annual Report, 1986
- Folder 5:** Grant Annual Report, 1989
- Folder 6:** Grant Annual Report, 1993
- Folder 7:** APR Submitted Report, 2009-2012
- Folder 8:** Grant Performance Report, U.S. Department of Education, 1998

**Folder 9:** Interim Report, Internal Copy, 1992  
**Folder 10:** Grant Cycle Documents, 1975-1985  
**Folder 11:** Audits, 1974-1983

**Box 22**

**Folder 1:** Budget Review 1985-1986  
**Folder 2:** Application Technical Review Form, U.S Department of Education, 1993  
**Folder 3:** Constructive Program Review, 1985  
**Folder 4:** Budget Information for Grants, 1992-2001  
**Folder 5:** Madeline Jepson Letters and Information (UB Program Director)  
**Folder 6:** Upward Bound Summer Food Program, U.S Department of Agriculture (USDA), May 1, 1986  
**Folder 7:** Summer Food Service Agreement, USDA, 1981  
**Folder 8:** Miscellaneous Memos

**Box 23**

**Item 1:** “Application for Grants Under the Upward Bound (UB) and the Upward Bound Math and Science (UBMS) Programs”, U.S Department of Education, 1998  
**Item 2:** “The Short-Term Impact of Upward Bound, an Interim Report”, The National Evaluation of Upward Bound, U.S Department of Education, May 1997  
**Item 3:** “A 1990’s View of Upward Bound: Programs Offered, Students Served, and Operational Issues”, The National Evaluation of Upward Bound, U.S Department of Education, May 1997

**Box 24**

Grant Fact Books, U.S Department of Education, 1982-2002